

New Life Christian Academy

NEW LIFE CHRISTIAN ACADEMY



Parent & Student Handbook

**Impacting the World for Christ
One Child at a Time**

New Life Christian School of Excellence

Parent & Student Handbook

New Life Christian School of Excellence is an A Beka DVD School. The A Beka DVD/Video program was developed, field tested, and introduced to the classroom setting in 1985. This method of educating has proven to be successful for over thirty years. It allows New Life Christian to operate a first class school at a fraction of the cost.

Each subject is taught by a master teacher* from Pensacola Christian College via DVD every day per subject. In addition, our students have the benefit of having an on-site qualified teacher in each classroom to enhance, reinforce, answer questions, and make sure that the concepts that the master teacher has taught, has been caught by our students.

The A Beka DVD program is as traditional and productive as the one-room schoolhouse, and is as high tech as the school for today. It's an exciting educational program and our standardized test scores proves it works.

General Purpose of New Life Christian

It has always been a part of God's plan for parents to be ultimately responsible for the education and training of their children. (Deuteronomy 6:6-9; Ephesians 6:4). The general purpose of New Life Christian School is to serve as an extension of the home by assisting parents with the moral and spiritual training of children and by providing technical assistance to the parents and child in mastering academic skills and concepts. New Life Christian School will guide and establish learning experiences that will assist each student in becoming a mature Christian person, as well as a responsible and productive member of society.

Attendance at this school is a privilege and not a right. The goal of this school is to train youth of every ability in the highest principles of moral character, self-discipline, individual responsibility, personal integrity, and good citizenship. This school stands without apology for high standards of morality and wisdom.

Mission Statement

To educate students academically, spiritually, & culturally and to develop their character; to allow students to realize their God-given potential and to live lives that glorify God.

Statement of Faith

We believe that both the Old and New Testament are the inspired Word of God, revealing the three Persons of God the head: Father, Son and Holy Spirit.

We believe in the Incarnation and Virgin Birth of our Lord and Savior Jesus Christ as true God and true man.

We believe that man was created in the image of God, but became separated from God by sin.

We believe that man is redeemed by grace through faith in Christ's vicarious atonement for sins, shedding of His blood on the Cross.

We believe that the gift of eternal life is available to all men, that those who receive Christ by faith are regenerated by the Holy Spirit and thereby become children of God.

We believe in the bodily Resurrection of Christ, His imminent return and the resurrection of His people.

New Life Christian School of Excellence Parent & Student Handbook

Philosophy of Christian Education

New Life Christian starts with the premise that the only true education is a Christian education. This premise is based on the fact that only Christian education deals with all dimensions of the life viewed from a Biblical perspective.

A. Reality

God is the personal and purposeful Creator and represents the guiding force of the universe. Reality in life involves the understanding that God is real and is active in the lives of men and women today.

B. Truth

All truth is God's truth. Truth is consistent throughout the universe. Truth exists and is an absolute. God has revealed Himself through His scriptures, through nature, and through His Son. Man's understanding of truth comes through a study of the inspired Word of God, an understanding of His creation and having a personal relationship with Jesus.

C. Knowledge

All knowledge must be put in the context of Biblical truth. Any knowledge or personal conviction that serves as a guiding principle in an individual's life must be measured against the standard of truth, as revealed in God's inspired Word.

D. Man

Man is created in the spiritual and moral image or likeness of God. Man's essential nature is his freedom to choose or decide for himself what his behavior will be, what he will think, become, and do. Man's essential freedom of choice is affected by his inherent nature and his environment affects his freedom of choice. Therefore, he is in need of special help to choose good and to find fulfillment in reconciled life made possible by Jesus the diving Son of God.

E. Christian Education

In order for an educational program to be academically sound and instructionally effective, it must be founded upon Christian educational principles that recognize the true nature of God, of truth, of knowledge, and of man.

Implicit in Christian Education are these basic truths:

- Man does possess a spiritual dimension

(Genesis 1:26-27).

<p>New Life Christian School of Excellence Parent & Student Handbook</p>

- Education involves the total being spiritually, intellectually, physically, and socially. (Proverbs 9:9).
- Each person possesses unique, individual potential traits and needs. (Romans 12:3-8)
- The educational experience must involve (as a primary emphasis) the development of Christian beliefs, attitudes, and skills toward zealous application.
- An integration of Bible truth will be an inseparable and primary part of the total educational process. Christian concepts will be unified with, inseparable from, and central to the academic offerings.
- Youth need a steady influence while preparing to live in a complex society. Only the Bible has the answers to man's needs and longing and therefore it will serve as the final authority for determining our guiding principles on all questions.

Why the Christian School?

Parents are mandated by God to educate their children. Children are gifts from God (Psalm 127:3-5). Parents are responsible to “train up” their children in the way of the Lord and not in the ways of the world (Proverbs 22:6; Ephesians 6:4).

God's people are told, “thus saith the Lord, Learn not the ways of the brethren... for the customs of the people are vain ...” (Jeremiah 10:2-3). Proverbs 19:27 states, “Cease my son, to hear the instruction that causeth to err from the words of knowledge.” It is obvious that God has been very careful to instruct and warn parents as to the type of education a child is to receive.

In God's economy of things, He has ordained three basic institutions: the Family, the Church and the State. In fulfilling parental responsibility for the education of children, the family usually seeks help and support from one of those institutions outside the home. Since there is no Biblical authority for the state being involved in education, the creation of a Christian school under the direction of the church serves as an extension of the home in assisting the parents in fulfilling their Christian responsibility to “train up” their children.

Basic Educational Goals

- A.** To give God the glory in all things (*James 1:2-4*).
- B.** To provide an educational experience that is designed to point the child to God.
(*Matthew 18: 2-6*).

New Life Christian School of Excellence Parent & Student Handbook
--

- C.** To give the students a Christ-centered education (*Colossians 1:16-28*).
- D.** To support the efforts of parents as they accept and fulfill their responsibility to
give their children a Christian education (*Psalms 78:1-7; Deuteronomy 6:7;
Proverbs 6:20-23*).
- E.** To turn the hearts of students to their fathers so that they will listen to them and receive
their instruction. The school should strive to reinforce the child's obedience and loyalty
to his parents (*Malachi 4:5-6; Proverbs 20:20; Isaiah 38:19*).
- F.** To encourage students to put their trust in Jesus Christ for eternal life (*Romans 10:13*).
- G.** To train students to be able to recognize godly men and women who live their lives in
obedience to God (*Philippians 3:17*).
- H.** To equip children to view and evaluate all of life experience and knowledge from a
Biblical perspective (*Isaiah 55: 6-9; Proverbs 16:25*).
- I.** To encourage students to have a personal relationship with God, which manifests itself in
knowing, loving and fearing His authority (*Proverbs 2: 1-5; Matthew 22:36-37; Proverbs
1:7*).
- J.** To develop an understanding of one's unique responsibility to God and to one another
(*Philippians 12:1-4; Corinthians 13:1-7*).
- K.** To help students realize their capabilities and limitations and how to make the most of
them, toward growth and service (*II Timothy 1:8-9; Ephesians 1:3-12*).
- L.** To equip each student with the ability to communicate clearly, logically and effectively
through reading, writing, speaking and listening.
- M.** To encourage creativity and curiosity.

N. To encourage an appreciation for the arts.

<p style="text-align: center;">New Life Christian School of Excellence Parent & Student Handbook</p>

O. To teach the fundamentals of physical fitness, nutrition, and hygiene.

P. To teach the fundamentals of Bible, Language Arts, Mathematics, Social Studies and Science.

Corporate Entity

New Life Christian is an integral and inseparable part of the ministries of New Life Christian Church. The New Life Christian Church operates its Christian school under the assumed name of New Life Christian Academy. The Corporate Constitution, Charter and By-laws of the New Life Christian Church govern the operation of and establish of the legal framework for New Life Christian Academy.

New Life Christian School of Excellence

Parent & Student Handbook

Objective

The primary objective and purpose of New Life Christian is to train the student in the knowledge of God and the Christian way of life and to give the student an excellent education. The teachers of New Life Christian realize the solemn responsibility before God in molding the life and character of each of their students to give a good foundation for each child's future. The well-qualified administration and faculty demonstrate a caring concern for each child under their care.

Standard of Conduct

Students of this school are expected to refrain from talking about or engaging in cheating, swearing, smoking, gambling, secular music, dancing, drinking alcoholic beverages, sexual activity, and using narcotics. Student who participate in and discuss such activities at school are subject to suspension. Students are expected to act in an orderly and respectful manner, maintain Biblical stands of social courtesy, moral behavior, acceptable language, and honesty. Students must agree to strive toward unquestionable character in dress, conduct, and attitude.

Any student observing questionable activities or overhearing conversations, which are contrary to the policies of New Life Christian, should immediately discuss the matter with a teacher or administration. This is not tattling. It has been said, "All it takes for evil to triumph is for good men to do nothing." "...to him that knoweth to do good and doeth it not, to him it is sin." James 4:17

Our Goals...

Spiritually – "Let the Word of God dwell in you richly."

- To lead each child to personal acceptance of Jesus Christ as Savior.
- To enrich the child's devotional life.
- To develop a well-balanced and Christ-like personality.
- To awaken a realization that God has a purpose and plan for each life.
- To develop from Scripture the ability to find help independently.
- To give knowledge, love, and understanding of the Bible.
- To instill a sense of responsibility for the lost that will lead to intelligent witnessing.

Mentally – Let this mind be in you which was also in Christ Jesus."

- To develop a mind-directed life and not a feeling-directed life.

- To develop a positiveness in reactions to life.
- To discover and develop individual aptitude.
- To cultivate analytical thinking and the ability to prioritize.
- To impart a command of common knowledge and skills.

<p>New Life Christian School of Excellence Parent & Student Handbook</p>

Emotionally – “Be strong in the Lord and in the power of His might.”

- To build a Christ-controlled personality.
- To establish an emotional balance.
- To enable the child to adjust easily to situations in which he is found.

Socially – “No man liveth unto himself.”

- To instill a loyalty to Jesus Christ in all things and at all times
- To develop an understanding of the student’s place and obligations in the family.
- To help the child share his Christian responsibility as a citizen for the welfare of every group to which he belongs.
- To awaken and foster missionary responsibility toward all men.

Physically – Present your bodies a living sacrifice...unto God.”

- To develop a respect for the body as the temple of the Holy Spirit.
- To teach intelligent care of the body.
- To encourage the yielding of the body as an instrument of God’s use.

Christian Americanism

Christian Americanism places emphasis upon the greatness of America’s Heritage and the sacrifices of her heroes. America’s constitution guarantees liberties to educate in order to preserve freedom. We proudly teach the Biblical doctrines of self-discipline, respect for those in authority, obedience to the law, godly character, and love for flag and country.

Pledge of Allegiance to the American Flag

I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all.

Pledge of Allegiance to the Christian Flag

I pledge allegiance to the Christian Flag, and to the Savior for Whose kingdom it stands, one Savior, crucified, risen and coming again, with life and liberty for all who believe.

Pledge of Allegiance to the Bible

I pledge allegiance to the Bible, God's Holy Word. I will make it a lamp unto my feet and a light unto my path. I will hide its words in my heart that I might not sin against God.

New Life Christian School of Excellence Parent & Student Handbook

First Full Day of School August 10, 2016

First Bell.....7:55 a.m. Tardy Bell8:05 a.m.

All students are asked to enter via the main entrance of New Life Christian. It is best for the parent to leave the child with the teacher on their first day of school. When the parent remains in the classroom, it makes the period of adjustment more difficult for both child and teacher. It is also to the children's advantage for mothers not to wait at the school with the children before the opening of school each morning. Safety Patrols are posted in the halls to direct children in finding their classrooms.

Regular Dismissal 2:45p.m.

All students will remain in their homeroom until they are dismissed. Parents will be permitted to pick students up via main entrance door.

Any students arriving after 8:05 a.m. must come through the office and have a note stating the reason for tardiness before going to the classroom. Parents must come in and sign students in after 8:05 am.

Restriction on Child Pickup: If parents are divorced or separated and one parent is not allowed to see or pick up the child, we must have on file at the office a certified copy of the court order of Final Judgment.

EXTENDED DAY SCHOOL

Extended day school is available from as early as 7:20 A.M. until 5:15 P.M. The cost is \$150 per months.

Morning Drop-off: You may bring your child anytime after 7:20 A.M. When arriving between 7:20 and 8:00 A.M students are asked to enter into the building via main entrance door.

Afternoon Pickup: The child may remain at school as late as 5:15 p.m. *Please Note* Identification (driver's license) is checked of the person picking up the child if not picked up by the child's parent. Extended day students must be picked up by 5:20 P.M. A surcharge of \$10 will be made for each child not picked up by 5:30 P.M. The surcharge will be increased to \$20 for each child not picked up by 6:30 P.M. Continued lateness in picking up children from Extended Day School (EDS) may result in dismissal for the EDS program.

Please Note: Parents interested in the extended day school **must** fill out an information card by orientation day. No child will be assigned to an early morning group or afternoon group until this card has been completed.

Important: Parents taking advantage of our extended school day are reminded that this is available on regular school days only, not during any school holidays. Check school calendar for holidays.

Extended Morning: For those who need to bring their child to school between 7 and 7:30 am there is extended morning care. The charge is \$40 per month. Extended school day charges are for ten months and are paid in advance beginning August 1st. Include payment on the same check as tuition.

HEALTH FORM AND CERTIFICATE OF IMMUNIZATION

New Life Christian requires a certificate of immunization and an eye, ear, and dental examination for all students entering 5-year-old kindergarten. The health form is to be completed by your physician within the 12-month period prior to entering 5-year old kindergarten

Grades K5-12

Health Records: Checklist of Requirements (for students attending school in Alabama for the first time).

- Alabama Certificate of Immunization
- Eye, Ear, & Dental Examination

It will be necessary to bring your child's health reports as stated above to the office prior to Orientation Day. **No child may be admitted to class until this is completed as required by New Life Christian.**

Finance & Fee

Yearly Tuition

STUDENT DISCOUNTS: K-5-12TH Grade

First Child	Monthly	\$4,500
Second Child	Monthly	\$7,560
Three Children	Monthly	\$10,740
Four Children	Monthly	\$13,800

Finance

The school's financial policy is as follows: "For students to continue their studies in school, to be issued new books, to receive report cards or have records transmitted, or receive awards; regular payments must be made. There is a \$25.00 late fee added to the bill each month when satisfactory arrangement has not been made ahead of time. Families who have financial problems can make satisfactory arrangements with the office to have their bill paid in a timely matter and forego the late charge.

The school office will call parents who have not paid tuition by the 3rd day of the month. If a payment has not been received by the 10th day, a reminder letter will be sent to the parent and a late fee of \$25 will be added to the bill. There will be another follow up phone call at 20 days late. If tuition is not paid by the 25th day of the month, **the student will be withdrawn from the school.** At this time, the school administration will consider whether to "re-enroll" the student under stricter financial terms. A meeting will be scheduled for the administrator and the parents to discuss alternative arrangements. For families that the administrator deems qualified, the option of re-enrolling under new terms will be offered. The new terms will be considered "financial probation" and will include the following strict guidelines for payment.

- cash or money order payments only after second NSF check
- Thirty-day promissory note, signed by both parents, for portions of tuition still owed.
- 6 months financial probation where students can be withdrawn immediately if any payment is late.

Return Checks

There is a \$30 charge for checks returned to us by your bank for any reason. If two checks are returned, the account will be placed on a cash basis.

New Life Christian School of Excellence

Parent & Student Handbook

Financial Policies

New Life Christian endeavors to keep low tuition rates for the benefit of each parent. For this reason, we conduct an annual appreciation program and anticipate each child and/or parent's participation in helping raise additional funds needed for the designated school projects. The school receives no federal assistance-neither is it endowed or supported by any other organization. We expect 100% participation from the student body. If you do not wish for your child/children to participate, you will be expected to contribute a determined amount towards the fundraiser project.

No school records will be released on any student when there is a balance owed on the student's account.

Our Financial Operation

New Life Christian is a private, non-profit corporation. The school receives no state or federal funds. Income from tuition is insufficient to fully cover the cost of operating this school. Interested individuals are invited to contribute to the operation of the school via gifts for general expense or by providing scholarships for deserving students who would otherwise be unable to afford such training. School fund-raising projects may be planned as the need arises.

Kindergarten Graduation Fees

The kindergarten class cap-and-gown rental and diploma fee for graduation is \$25. Sixth grade graduation fee is \$50 and should be included with the April 1st tuition payment.

High School Graduation Fees

A \$200 cap & gown fee is due by March 1st for all 12th grade students. Senior fees will be given at the beginning of the school year.

Extended Day School

Extended Day School (EDS) \$150 per month due the 1st of each month.

ABeka Accreditation Fee

ABeka accreditation fee is \$200 per year.

New Life Christian School of Excellence

Parent & Student Handbook

General Information

Attendance

A student who must leave before 10:00 am will be counted absent for the school day. Students who leave after 10:00 am will be counted one-half day.

A written excuse signed by a parent or guardian must be presented to the supervisor when a student returns to school after an absence. If the absence is foreseeable, a note should be sent in advance. Doctor, dental, music, and other appointments are to be scheduled after school hours.

Absence for reasons other than for sickness and emergency will be excused only if arrangements are made in advance with the teacher and the student is sufficiently advanced in his work.

Excessive absences will inhibit the student's progress. If, in the opinion of the administration, the absences are unnecessary, the student will be considered truant.

A student is considered tardy if he is not in the school by 8:05a.m. Continued tardiness will necessitate a conference with parent and principal, possibly leading to revocation of student privileges or suspension.

Address or Phone Number Change

Any time an address or phone number (home or work) is changed, please notify the school office.

Bad Weather Conditions

If Troy City schools close because of bad weather conditions, we will close as well. School closing announcements will be made over WSFA (Channel 12) TV station and WTBF (Troy Radio), also via Gradelink.

Communicable Diseases

New Life Christian desires to maintain a healthful school environment by instituting controls designed to prevent the spread of communicable diseases. The term communicable disease shall mean an illness, which arises as a result of a specific infectious agent, which may be, transmitted either directly or indirectly by a susceptible host or infected person or animal to other persons.

A teacher or administrative official who reasonably suspects that a student or employee has a communicable disease shall immediately notify the principal. See list of communicable diseases below.

Any student or employee with a communicable disease for which immunization is required by law or is available shall be temporarily excluded from school while ill and during recognized periods of communicability. Students and employee with communicable diseases for which immunization is not available shall be excluded from school while ill. If the nature of the disease

and circumstances warrant, an independent physician's examination of the student or employee to verify the diagnosis of communicable disease may be required. New Life Christian reserves the right to make all final decisions necessary to enforce its communicable disease policy and to take all necessary action to control the spread of communicable diseases within the school.

Communicable Diseases

Acquired Immune Deficiency Syndrome (AIDS)	Mumps
Aids Related Complex (ARC)	Paralytic Shellfish Poisoning
Amebiasis	Pertussis
Animal Bite of Humans only by a potentially rabid animal	Pesticide Poisoning
Anthrax	Pink Eye
Botulism	Plague
Brucellosis	Poliomyelitis
Campylobacterosis	Psittacosis
Chancroid	Rabies
Dengue	Relapsing Fever
Diphtheria	Ringworm
Encephalitis	Rock Mt. Spotted Fever
Giardiasis (acute)	Rubella including congenital
Gonorhea	Salmonellosis
Granuloma Inguinale	Schistosomiasis
Hansen's Disease (Leprosy)	Shigellosis
Hemorrhagic Fevers	Smallpox
Hepatitis	Syphilis
Histoplasmosis	Tetanus
Human Immunodeficiency Virus (HIV)	Toxoplasmosis acute
Legionnaires' Disease	Trichinosis
Leptospirosis	Tuberculosis
Lymphogranuloma Venereum	Tularemia
Malaria	Typhoid Fever
Measles (rubeola)	Typhus
Meningitis	Vibrio Cholera
Meningococcal Disease	Vibrio Infections
	Yellow Fever

Illness

For the welfare of your child and others, in the school, all children who are sick must be kept at home. When the child is well enough to participate in a normal school day, please send hat, coat, etc, as an aid to prevention of future illness. The class does participate in outdoor activities each day, weather permitting. If your child requires medication during school hours and we do not have signed authorization, it will be necessary for you to stop by the school and personally give it to him. Teachers cannot be held responsible for carrying out these duties.

Medication

New Life Christian School of Excellence

Parent & Student Handbook

Dress Code

While we realize that the Bible does not specifically tell us how we should dress or how our hair should be cut, it does give us some principles to follow. In light of these principles, we must set an institutional standard for our school. General Scriptural guidelines for dress are:

- Modesty (I Timothy 9:9, II Timothy 2:22)
- Distinction (Deuteronomy 22:5; I Corinthians 11:14-15)
- Identification with the Lord and not with the world (I Timothy 4:12; Romans 12:1-2; I John 2:15-16)
- Appropriate dress for the occasion

Teaching the importance of dressing in a modest manner begins in the elementary grades. Therefore, no wild fads or clothes of questionable tastes should be worn.

If a dress code slip is sent home with a student, immediate attention should be given to the stated problem. Removal from class will occur when deemed necessary by the teacher and/or principal.

All uniforms should be clean, in good repair, and well pressed. A student who is not in proper uniform will be dismissed from school, and his absence will be counted unexcused.

General Appearance

The school dress code is expected to be kept at all school functions on or off campus unless otherwise instructed.

We request that parents maintain the same standards of apparel as students at any school function

Dress Code for Girls

Jumpers: Blue/Gold plaid , with hem to the bottom of the knee

Skirts: Blue/Gold plaid plaid or khaki
(Skirts may not be shorter than bottom of knee, standing or sitting)

Shirts: Light blue or yellow Peter Pan

Sweaters: Navy

Socks: Socks, tights or nylons will be worn at all times
Socks or tights must be solid white or navy.

Shoes: Conservative school-type shoes, such as, flat-heel polish types, campsides, loafers, lace-up casuals, and oxfords. Shoes must have a closed back and front. (Athletic shoes, boots sandals, or formal dress shoes are not to be worn to school however; a pair of athletic shoes will be needed for PE).

New Life Christian School of Excellence

Parent & Student Handbook

Blazers: Navy Blue (1st grade and up)

No slogans on clothing (such as sweatshirts) or any other school names.

Hairstyles are to be distinctly feminine and very conservative.

Jewelry should be worn in moderation.

Earrings – One pair (1 earring in each lobe of the ear), no other piercings are permitted.

Fingernail polish – no harsh black color or style.

Articles of jewelry or specific clothing items that are not covered in this dress code may be prohibited anytime during the year. The decision to prohibit an item will be made by the principal or administrator.

Dress Code for Boys

Slacks: Navy blue or Khaki slacks (docker-style or dress.)

Not Acceptable – grunge styles, pockets on sides like jump-pants, shredded bottoms.

Belts: Black, blue or brown solid color.

Shirts: Yellow or light blue polo (K5). Yellow or light blue solid dress shirt (1st-12th). No plaid, checked or striped shirts. **A plain white t-shirt must be worn under all dress shirts.**

Socks: Socks are part of uniform and should be white, navy or black.

Shoes: Shoes are to be conservative school-type shoes – loafers, campside, and tie-up shoes, polish type.

Sweaters: Navy (V neck or Cardigan)

Blazer: Navy Blue w/crest

Tie: Blue/gold plaid (boys)

No jewelry is to be worn other than a watch or senior class ring.

No tattoos, real or fake.

Hairstyles are to be **distinctly masculine**. Hair will be off the ears and collar, and will be cut to a tapered fashion. Fad styles, including coloring, twist, braids, or spiked are not accepted.

Beards and mustaches must be neat.

Articles of jewelry or specific clothing items that are not covered in this dress code may be prohibited anytime during they year. The decision to prohibit an item will be made by the principal or administrator.

DRESS CODE INFRACTIONS PROCEDURE FOR MIDDLE & HIGH SCHOOL STUDENTS

The purpose of a dress code is to motivate self-discipline in the areas of modesty, neatness and appropriateness. It is the responsibility of parents to help educate a student in appropriate dress. It is the responsibility of the student to make proper choices which glorify our Lord Jesus Christ. It is the responsibility of teachers to enforce the dress code at New Life Christian.

When a dress code issue can be corrected immediately (sagging pants, earring violation etc.), the teacher will speak with the student concerning the issue and have the student make necessary corrections immediately. No further action will be taken. However, if the student continues to persist with these “correctable” issues, the teacher should send the student to the office where he/she will be subject to the further disciplinary steps.

Sending Money to School (K5)

Money should always be sent in a sealed envelope.

Visitors

Parents are requested to stop by the office if they need to leave something for the student or teacher or if they have to pick up the student. Please do not go directly to the classroom, as this interrupts the teaching.

Withdrawals

All withdrawals from school must go through the school office. Students having attended one day or more of any period will owe the full period's tuition.

Re-enrollment

During the month of March, presently enrolled students may enroll for the fall term on a first-come, first-served basis. New Life Christian School admits students of any race, color, or national origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color or national origin in administration of its educational policies, admissions policies, and athletic or other school-administered programs.

School Conference

Please feel free to consult with the school office regarding any problems or questions that concern your child. It is the desire of the administration and the faculty to be of service to both parents and student, and each teacher welcomes a visit from any parent.

We do urge, however, that such conferences be made by definite appointment with the teacher at a convenient after-school hour.

If you need to talk with a member to the faculty please call the school office between 8 A.M. and noon. Your call will be returned as soon as possible after school.

New Life Christian School of Excellence

Parent & Student Handbook

Discipline

This is not a corrective institution; consequently, we ask that a child not be enrolled with the idea that he will be reformed. We are here to work with the home, but not to take the place of parents who have experienced difficulty in fulfilling their roles.

The student must at all times conduct himself in a manner becoming a lady of gentleman. Gripping is not tolerated! If your child should come home complaining about a policy or discipline, please follow this procedure.

1. Give the staff the benefit of the doubt.
2. Realize that your child's reporting is emotionally biased and may not include all the information.
3. Realize that the school has reasons for all rules and that they are enforced without partiality.
4. Support the administration and call the school for all the facts.

Detention

When a student receives a detention, a "Corrective Action Notice" is sent home with the student and is to be signed by the parents. The next day the slip is returned and detention time is served. The following actions may result in an "after school" notice – actions are listed in order of most frequent occurrence. Failure to complete homework for two days in one school week, repeated disobedience (such as continuous talking, in attentiveness, disrupting class etc)

Lying, Disrespect, Forgery of another's signature
Inappropriate language or gestures
Failure to return a signed "after school" notice
Cheating (both overtly and covertly)
Stealing (could result in suspension from school)
Fighting, Defacing school property (could result in suspension from school)

Guidelines of Suspensions

Students can be suspended for any of the following offences. Students may even be expelled if the misconduct involves violence or creates a major disturbance.

(Offenses are listed in order of most frequent occurrences.)

Accumulation of "after school" notices (detentions) Stealing (minor offences)
Using profanity
Disrespect to school official
Cheating
Causing personal injury to someone
Open defiance
Fighting
Repeated misconduct in class
Forgery
Possessing any item not allowed on campus

New Life Christian School of Excellence

Parent & Student Handbook

Guidelines for Expulsions

Students can be expelled from school for the following offenses.
Accumulation of school suspensions (maximum three suspensions)
Stealing (major or repeated offense)
Destruction of personal and/or school property
Possessing, transmitting, displaying or using a weapon
Giving, selling, using or possessing a drug (including alcohol)
At present, we have not had to expel any student for the above reasons.

When a child's attitude is not in accordance with school policies or principles, the child will be placed on probation and both parents will be called for a conference. If the administration feels the situation has not changed within a designated time, parents will be asked to withdraw the student.

High school students in particular – because of their influence on younger children are trained to adhere to the school's philosophy and Biblically based program. Such adherence includes abstinence from smoking, use of alcoholic beverages, use of narcotics, listening to secular music, public dancing, swearing, viewing or discussing pornographic items, and other questionable practices.

The school is dedicated to the training of children in a program of study, activity, and living that is Bible-centered. We believe that "all things should be done decently and in order" and that our students should be taught to accept the responsibility to "walk honorably before all men"

Here, a discipline is maintained which is firm, consistent, fair and tempered with love. Our staff maintains standards of behavior in the classroom through kindness, love, and a genuine regard for the student. However, when disciplinary action becomes necessary, it is firmly carried out, tempered by good judgment and understanding.

Students are reminded that God expects us to be disciplined in all areas of life:

*"Children, obey your parents in all things: for this is well pleasing unto the lord."
Colossians 3:30*

"Let every soul be subject unto the higher powers..." Romans 13:1

"Obey them that have the rule over you, and submit yourselves: Hebrews 13:17

*"For the commandment is a lamp; and the law is light; and reproofs of instruction
are the way of life" Proverbs 6:23*

*"He is the way of life that keepeth instruction, but he that refuseth reproof erreth."
Proverbs 10:17*

*"Chasten thy son while there is hope, and let not thy soul spare for his crying."
Proverbs 19:18*

*"Foolishness is bound in the heart of a child; but the rod of correction shall
drive it far from him." Proverbs 22:15*

New Life Christian School of Excellence

Parent & Student Handbook

Effective classroom discipline is a necessary key ingredient for a good learning environment. Discipline at New Life Christian is not only to achieve this goal but also to help our students learn self-discipline and good character traits. The teacher is responsible to maintain appropriate classroom behavior. To maintain a good learning environment, we expect students to conduct themselves appropriately. Students are expected to abide by the Biblical principle, “Do unto others as you would have them do unto you.” Certain behavior is not acceptable and will not be tolerated. The following is not a complete list but is representative of unacceptable behavior; talking without permission, failure to complete assigned work, fighting, lying, stealing, disrespect, cursing, forging another’s name, cheating, deliberately damaging school or another property. The Academy has adopted a “zero tolerance: policy toward violence, fighting, or threats of any kind. This includes possessions of anything that could be used as a weapon. Students may be expelled for any action or statement associated with violent behavior including a joke which could be interpreted as a threat. Student’s lockers, book bags, or other storage areas are subject to search, upon reasonable suspicion, for prohibited or illegally possessed substances or object to disciplinary action. New Life Christian School expects full cooperation from both student and parent in the education of the student.

Age Requirements

The age requirements for K-5 – 5 years old by September 1 of that school year.

Attendance

We feel a student must be regular in attendance to gain the most from school. Absences will be excused for personal illness, death in the family or other emergencies. If a student is to be absent from school for any other reason, the parents should contact the school ahead of time. When a student has more than 3 unexcused absences a quarter, he will be dismissed for the remainder of the quarter. Any work already completed for the quarter will have to be repeated.

Absences for the above reasons or absences approved in advance through the teacher and administration are considered excused. Students must bring a note to their teacher when returning after any absence from school.

Early Dismissal

Early dismissals are unexcused except for any reasons already stated under “Absences.” Parents should send a note in the morning with the student stating the reason and time of dismissal. Every student coming late or leaving early must sign in/out through the office.

Patriotism

“Patriotism is an inner feeling that is difficult to define; for each of us, it has a different meaning and each of us meets it with a different emotional reaction—a feeling of pride, gaiety, a lump in the throat and a tear in the eye, a swelling of the chest and a quickened breath, a fierce desire to battle for that which we believe, and even the dedication of one’s life to a cause. Where and when these feelings begin we do not know, but we feel that the school should play an important part in developing patriotism in all its aspects. The small child is just beginning to have feelings of loyalty and pride, and these will grow best in an atmosphere of love and security, in aroused interests and broadened fields of knowledge, in chance to work with others, and through good examples in everyday living.” (Excerpt from Planned Patriotism).

New Life Christian School of Excellence

Parent & Student Handbook

Tardies

Tardies are disruptive to the classroom and also have an adverse effect on your child's educational progress. Any student arriving after 8 am must come through the office and have a note stating the reason for tardiness before going to the classroom. An unexcused absence will be given when a student is marked tardy three days in any grading period, and the student may be asked to make up work.

Tardies because of traffic will be counted as "traffic tardies." An unexcused tardy will be given when a student accumulates three or more traffic tardies in any grading period.

Telephone

Students are not permitted to use the school telephone except in cases of emergency. All students must have permission from the school office to use the phone. Cell phones and electronic devices may not be used during school hours.

Textbooks

The A Beka Book curriculum and textbook, written from a Christian perspective are used. Each student must furnish his own supplies and textbooks. In case of loss of any furnished textbooks, students will be charged for the total price of replacement.

Academic Information

Transfer Students Grades 1-6

All incoming student are given an entrance examination. Should the student's accomplishments (as show by the test) be on the grade level to which the student has been promoted, then the student will be admitted to that grade. It is the policy of the school not to accept transfer students whose accomplishments have not been up to acceptable standards. Students whose current work is not satisfactory may be asked to transfer out.

Homework

Believing that homework is an integral part of the school program, each teacher is at liberty to give homework to aid the students to advance in their studies. Therefore, each student is required to complete his homework assignments on time. Homework is given for several reasons.

New Life Christian School of Excellence

Parent & Student Handbook

For preparation: Students profit most from classroom explanation and discussion when preparatory reading assignments are given.

For practice: Following classroom explanation and illustration, homework is given so that the material will be mastered.

For remedial activity: As instruction progresses, various weak points in a student's grasp of a subject become evident. Homework following instruction may be given to overcome such difficulties.

For special projects: Book reports, compositions, special research assignments, and projects are some of the activities that are frequently the subject of homework attention.

We do request parents' full cooperation in seeing that the assignments are completed. Repeated delinquent homework could result in a student's expulsion.

Progress Reports

The grading system of our school is designed to give parents a true indication of the student's progress or lack thereof. Gradelink login information will be given to each family to monitor their child's academic progress.

Grades 1-6 Information

Absences

In cases of absence, the parent must write a dated note to the teacher explaining the reason for the absence. This note must be sent the day a student returns from an absence. There are no excused absences except for student illness or death in the immediate family or doctor and dentist appointments. Excessive unexcused absences may result in dismissal from school. No refunds on tuition are made because of absences. Unexcused absentees will not be able to make up any work unless satisfactory arrangements were made with the administration before the absence occurred. Any student who is absent 40 day or more may not pass the school year.

Family vacation and trips should be scheduled during school vacations since it is often difficult for a child to make up work missed during an absence. Should it be necessary for a student to miss school for personal reason, please procure permission from the administration several days in advance.

Bible

Bible study is recognized here as of fundamental importance and is a required subject. It augments the study of English, history, geography, and science. Without knowledge of Biblical truth, a student cannot be considered educated. The Bible gives direction for this life and the

New Life Christian School of Excellence

Parent & Student Handbook

only hope for the life to come. No other book can so enrich the minds and hearts of men as “The Book of Books.”

Knowledge of the Bible is one of the greatest educational assets anyone can have in addition to the moral and spiritual values resulting from the study. Character development is the most important work of a school. No other course offered in the school affords greater opportunities for laying the foundation for Christian character.

Because of the importance New Life Christian places on the study of the Bible, a student who fails Bible two consecutive semesters will not be allowed to return the following semester.

Grades 7-12 Information

Absences

Parents who feel they would like to have their student excused for a special reason need to send a written request. This request should be received for consideration at least five days in advance. If approved, the student will be given a form to be signed by his teacher and returned to the school office. This will allow the student to be given assignments for completion in advance for each subject. Please try to schedule family vacations to be taken when school is not in session. Approved absences are for special circumstances. The administration reserves the right to reject or limit absence. If parents still wish to take their student out of school without prior permission or against administrator’s recommendation, the student will receive an unexcused absence. Approve absences may not be taken during Standardized Tests and exams.

High School Attendance

It is important that a student be regular in attendance to gain the most from school. Absences from school without prior permission or for reasons other than sickness, death, or emergency are considered unexcused. A student will not be allowed to make up work missed when an absence is classified as unexcused.

When a student has more than 3 unexcused absences a quarter, he/she will be dismissed for the remainder of the quarter. Any work already completed for the quarter will have to be repeated.

If a Junior or Senior High student is absent for more than 30 days during the year, his ability to reach the next grade level is jeopardized. Absences for the above reasons or absences arranged in advance through the teacher and administration are considered excused.

A student must be in attendance until 12:00 p.m. in order to be counted present for the day. Any junior high or senior high student who is absent for any reason must bring a note to the office upon his return to school.

All students coming late to school need to bring a note from their parents and check in at the office to receive an Admission Slip. Three unexcused tardies will count as one absence. Doctors’ appointments, severe road conditions, and car trouble are some excused tardies – while oversleeping, stopping for gas, etc., are unexcused tardies.

New Life Christian School of Excellence

Parent & Student Handbook

Early Dismissal

Early dismissals are unexcused except for any reasons already stated under “Absences.” Parents should send a note in the morning with the student stating the reason and time of dismissal. Every student coming late or leaving early must sign in/out through the office. No student will be allowed to leave school early for work.

Tardies

Tardies are disruptive to the classroom and also have an adverse effect on your child’s educational progress. Any student arriving after 8:05 am must come through the office and have a note stating the reason for tardiness before going to the classroom, and a parent must come in to sign the student in. Three tardies in a nine-week period will be marked as an unexcused absence which results in a zero daily grade and detention. Tardies because of traffic will be counted as “traffic tardies.” An unexcused tardy will be given when a student accumulates three or more traffic tardies in any grading period.

A student who has been suspended from school for any reason will receive zeros for any classes missed and may not be permitted to make up exams missed.

Automobile Policies

It is a privilege to be able to bring a car to school.

1. The parent & student must sign an automobile policy form.
2. All student-driven cars are to be registered in the Academy office immediately when the student begins driving to school.
3. Each driver should be an example of courteous, careful driving habits. Follow the vehicle turn signals.
4. Cars are to remain parked until student’s leaves for the day. Parking areas will be assigned when the car is registered.
5. Cars are not to be occupied during school hours, nor are students permitted to sit in parked cars while waiting for school to begin or after school is dismissed.

Failure to observe these policies will necessitate cancellation of the privilege of bringing your car to school. Students with cars are not allowed to give rides to any students unless both parents send a signed note to the school office ahead of time. Any erratic driving observed on or near school grounds may forfeit the student’s privilege of driving to and from school.

Bible

Bible study is recognized here as of fundamental importance and is required subject. It augments the study of English, history, geography, and science. Without knowledge of Biblical truth, a student cannot be considered educated. The bible gives direction for this life and the only hope for the life to come. No other book can so enrich the minds and hearts of men as “The Book of Books.”

New Life Christian School of Excellence

Parent & Student Handbook

Knowledge of the Bible is one of the greatest educational assets anyone can have in addition to the moral and spiritual values resulting from the study. Character development is the most important work of a school. No other course offered in the school affords greater opportunities for laying the foundation for Christian character.

Because of the importance New Life Christian places on the study of the Bible a student who fails Bible two consecutive semesters, will not be allowed to return the following semester.

Textbooks

The A Beka Book curriculum and textbook, written from a Christian perspective, are used. Each student must furnish his own supplies and textbooks. In case of loss of any furnished textbooks, students will be charged for the total price of replacement.

Lockers

It is the responsibility of each student to take care of his locker. Lockers should be kept clean and orderly and are not to be used as trash receptacles. Periodic locker checks are made. If the student uses a lock, then the office must have the combination or an extra key to the lock. Students should never give their combinations to other students, nor should a student get into someone else's locker. Access the lockers is only at certain times during the day. This will be the only time a student can go to their locker. Students should keep personal items in their lockers for protection and for the sake of good housekeeping.

Progress Report

The grading system of our school is designed to give parents a true indication of the student's progress or lack thereof.

Progress Reports are available by logging on to Gradelink. Log-in information will be given to each family. Six week progress reports will be sent home with the student.

Requirements for Senior High Graduation

New Life Christian School requires successful completion of an academic program in excess of the requirements of the State of Alabama.

Each student must have Bible, English, and History (U.S. History and Government/Economics are required) each year; at least three credits each of Science, Math and Electives; two credits of Foreign Language; one credit of Computer Literacy, P.E. and Advanced Memorization Techniques—totaling 28 credits. Each student will attend four years of high school (grades 9-12).

Course Offerings:

9th Grade

Hebrew History: Kings of Israel
English 9
Algebra 1
Physical Science
Health (one semester)
World Geography (one semester)
Physical Education

10th Grade

Bible Doctrines
English 10
World History 10
Math Elective (Choose One)
 Algebra 2 (prerequisite – Alg. 1) or Consumer Math
Science Elective (Choose One)
 Biology or Chemistry (prerequisite – Alg. 1)
Spanish 1 or Elective

11th Grade

Life Management (one semester)
New Testament: Jesus and His Followers (one semester)
English 11
U.S. History 11
Math Elective (Choose One)
 Plane Geometry or Business Math
Science Elective (Choose One)
 Biology or Chemistry (prerequisite – Alg. 1)
Spanish 1 or Elective

12th Grade

Old Testament: Genesis (one semester)

Revelation (one semester)
English 12
American Government (one semester)
Economics (one semester)
Practical/Performing Arts Elective
Electives (Choose 2 credits)

By audition or administrative selection rather than elected by student

Course Change

No course may be dropped or added unless the student meets with the academic advisor and secures permission to do so.

<h1 style="margin: 0;">New Life Christian School of Excellence</h1> <h2 style="margin: 0;">Parent & Student Handbook</h2>

Graduation Requirements

Program 1 and Plan of Study, Grades 9-12

Grade 9

	Credit Value	Credits Needed
Hebrew History: Kings of Israel	1	1
English 9	1	1
Algebra I	1	1
Physical Science	1	1
Health (one semester)	½	½
World Geography (one semester)	½	½
Physical Education 1	1	1
	Credits Needed	6

Grade 10

	Credit Value	Credits Needed
Bible Doctrines	1	1
English 10	1	1
World History 10	1	1
Math Elective (Choose One)		
Algebra 2 (prerequisite – Alg. 1)	1	1
Consumer Math		
Science Elective (Choose One)		
Biology		
Chemistry (prerequisite – Alg. 1)	1	1
Spanish 1 or Elective	1	1
	Credits Needed	6

Grade 11

	Credit Value	Credits Needed
Life Management (one semester)	½	½
New Testament: Jesus and His Followers (one semester)	½	½
English 11	1	1
U.S. History 11	1	1
Math Elective (Choose one)		
Plane Geometry		
Business Math	1	1
Science Elective (Choose One)		
Biology		
Chemistry (prerequisite – Alg. 1)	1	1
Spanish 1 or Elective	1	1
	Credits Needed	6

<p>New Life Christian School of Excellence Parent & Student Handbook</p>

Grade 12

	Credit Value	Credits Needed
Old Testament:		
Genesis (one semester)	½	½
Revelation (one semester)	½	½
English 12	1	1
American Government (one semester)	½	½
Economics (one semester)	½	½
Practical/Performing Arts Elective	1	1
Electives (Choose 2 credits)	2	2
Credits Needed		6

Required courses for College Preparatory Diploma

4 credits in Bible
 (includes ½ credit in Life Management)

4 credits in English

4 credits in Math
 1 credit in Algebra I
 1 credit Algebra II
 1 credit Geometry
 1 credit Pre Calculus

3 credits in Science
 (2 credits with lab components)

1 credit in Spanish
 (can only be taken 10-12)

3 ½ credits in History
 1 credit in World History 10
 1 credit in U.S. History 11
 ½ credit in American Government
 ½ credit in Economics
 ½ credit in history elective

1 credit in Physical Education

1 credit in Practical/Performing Arts
 2 ½ elective credits

24 total credits required for graduation (minimum of four credits with
 A Beka Academy in 12th grade year).

New Life Christian School of Excellence

Parent & Student Handbook

Recommended Electives

Health (one semester)	½
World Geography (one semester)	½
Biology	1
Chemistry (prerequisite – Alg. 1)	1
(prerequisite – Alg. 1, Alg. 2, Geometry)	1
Spanish 1 Required for graduation (can be taken 10-12)	1
Spanish 2 (prerequisite - Spanish 1)	1
Consumer Math (prerequisite - Algebra 1)	1
Plane Geometry (Honors)	1
Business Math	1
Pre Calculus (Honors)	1
(prerequisites – Alg. 1, Alg. 2, Geometry)	
Speech* (one semester)	½
Family/Consumer Sciences (one semester)	½
Keyboarding (typing)	1

Eligibility Office Holding

Only students with at least a “B” average who are on academic balance can be considered for student body officers, or officers in the school organization. The basis for eligibility will be the most recent grading period (9 weeks at New Life Christian School). Receiving two hours of detention in one grading period will result in the loss of this office.